

Sally Smith

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➤ EDUCATION
2011 - Present Master of Teaching, Sydney University
2010 Diploma of Children's Service's, TAFE NSW
2009 Higher School Certificate, Sunshine High School, Moremase

Personal Summary

➤ I am a teaching student with a passion for a holistic approach to early childhood education. Experience has taught me how to build strong relationships with children and their families. I am a confident carer, who is both articulate and responsible. I can offer maturity, a positive and forward-thinking attitude, and honed communication skills. Further, my experience working with children, my interests in both the arts and sports and my ability to speak a second language would make me a great addition to any family. Keen to find a challenging role with a responsible family where I will be able to continue to gain experience and abilities.

ACADEMIC ACHIEVEMENTS

➤ Nanny Training Top Achiever Award
Au Pair Program, England

Dec 2010 – Feb 2010
Jan 2008 – Jun 2008

WORK EXPERIENCE

Nanny

➤ Little Ones Nanny Agency, Cremorne NSW, 2090

Duties included:

Jun 2012 – Present

- Sole carer of boy 10 months and girl 3 years
- Responsible for safety, wellbeing of both children
- Organising developmentally appropriate activities to stimulate children's' cognitive, social and emotional growth
- Providing healthy meals for the children
- Organising and attending medical appointments and play dates with the children
- Tidying up of children's bedrooms and play areas
- Working in a partnership with the parents through phone calls and the use of a daily communication diary

Mar 2008 – Apr 2012

Babysitter

Private Client, Strathfield NSW, 2135

Duties included:

- Sole charge of girl 2 and 11 and boy 1
- Preparing milk bottles for child
- Preparing meals for children
- Changing nappies, washing and bathing children
- Settling children to sleep

	<ul style="list-style-type: none"> - General tidying of house - Reading and playing with children - Helping child 11 with after school activities such as home reading and homework
	<p>Sally Smith</p>
<p>Address Email Mobile</p>	<p>286 Trighton Rd, Moremase South NSW 2333 sallysmith@gomail.com 0414 xxx xxx</p>
<p>Mar 2010 – Apr 2012</p>	<p>Childcare Worker Little Ones Childcare Centre, Hornsby NSW, 2077 Duties included:</p> <ul style="list-style-type: none"> - Assist in the daily routine of the childcare centre - Attend to cleaning duties - Communicate with parents about their children - Assist in planning for developmentally appropriate activities - Ensure a clean and healthy environment for children - Positively interact with children, providing comfort, nurturing and guidance - Plan and implement behaviour management strategies - Engage groups of children in developmentally appropriate activities
<p>➤</p>	<p>REFEREES</p> <p>Amanda Darling 02 9515 xxxx <i>Little Ones Nanny Agency, Cremorne NSW, 2090</i></p> <p>Anne Richie 02 9642 xxxx <i>Private Employer, Strathfield NSW, 2135</i></p> <p>Samantha Hillsdale 02 9515 xxxx <i>Little Ones Childcare Centre, Hornsby NSW, 2077</i></p>